



Surrey Heath Borough Council
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Thursday, 17 March 2016

To: The Members of the **External Partnerships Select Committee**
(Councillors: Paul Deach (Chairman), Dan Adams (Vice Chairman), Ian Cullen, Ruth Hutchinson, Rebecca Jennings-Evans, David Lewis, Katia Malcaus Cooper, Alan McClafferty, Max Nelson, Adrian Page, Robin Perry, Chris Pitt, Nic Price, Darryl Ratiram and John Winterton)

In accordance with the Substitute Protocol at Part 4 of the Constitution, Members who are unable to attend this meeting should give their apologies and arrange for one of the appointed substitutes, as listed below, to attend. Members should also inform their group leader of the arrangements made.

Substitutes: Councillors Oliver Lewis, Jonathan Lytle, Wynne Price, Ian Sams and Pat Tedder

Dear Councillor,

A meeting of the **External Partnerships Select Committee** will be held at Surrey Heath House on **Tuesday, 29 March 2016 at 7.00 pm**. The agenda will be set out as below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

AGENDA

Pages

Part 1 (Public)

- | | | |
|---|---|---------------|
| 1 | Apologies for Absence | |
| 2 | Chairman's Announcements and Welcome to Guests | |
| 3 | Minutes | 3 - 10 |

To confirm and sign the minutes of the meeting held on 19 January 2016.

Minutes of a Meeting of the External Partnerships Select Committee held at Surrey Heath House on 19 January 2016

+ Cllr Paul Deach (Chairman)
+ Cllr Dan Adams (Vice Chairman)

+ Cllr Ian Cullen	+ Cllr Adrian Page
+ Cllr Ruth Hutchinson	+ Cllr Robin Perry
+ Cllr Rebecca Jennings-Evans	+ Cllr Chris Pitt
+ Cllr David Lewis	+ Cllr Nic Price
+ Cllr Katia Malcaus Cooper	+ Cllr Darryl Ratiram
+ Cllr Alan McClafferty	+ Cllr John Winterton
+ Cllr Max Nelson	

+ Present

- Apologies for absence presented

Substitutes: Cllr Ian Sams

Also Present: Councillors Rodney Bates, Bill Chapman, Mrs Vivienne Chapman and Bruce Mansell.

Guests: Linda Cornelia & Paul Evans – Alzheimer's Society
Peter Close – Camberley Care Trust
Windsor Rackham – Lightwater Information for the Vulnerable and Elderly
Nigel Drury – Community Connector, Surrey Heath Borough Council

18/EP Chairman's Announcements and Welcome to Guests

The Chairman welcomed Linda Cornelia, North West Surrey Services Manager and Paul Evans, Dementia Action Alliance Coordinator of the Alzheimer's Society, Peter Close Chairman of the Camberley Care Trust, Windsor Rackham, Chairman of Lightwater Information for the Vulnerable and Elderly and Nigel Drury, the Council's Community Connector. He also welcomed the non-Committee Members attending this important meeting.

19/EP Minutes

The minutes of the meeting held on 24 November 2015 were confirmed and signed by the Chairman.

20/EP Dementia Friendly Surrey

Linda Cornelia reported that there were 850,000 dementia sufferers in the UK, but this was predicted to rise to at least 2 million by 2051. Of the 850,000, 40,000 were under 65. The cost of addressing Dementia in the UK was in the region of £26 billion per annum.

There were estimated to be 16,400 dementia sufferers in Surrey, with 2/3rds living in the community.

Alzheimer's Society - With 2,500 staff and 10,000 volunteers nationally, the Alzheimer's Society provided 3,000 services across the UK, 70 of which were in Surrey, where the Society operated with 80 staff and 200 volunteers, providing everything from drug support/cafes to activity based services and peer support.

Surrey County Council had launched its Dementia Friendly Surrey drive 3 years ago and was now looking to roll the programme out in all 11 Boroughs.

Dementia Friendly Communities - The Alzheimer's Society had been contracted, over a 2 year period, to establish Dementia Friendly Communities in every Borough, these being communities who understand what dementia is and the effect that it has on people living with it and their carers.

Dementia Action Alliances - The Society was seeking to develop a Dementia Action Alliance (DAA), that being a network of individual organisations, working together to create an environment where people with dementia and their carers were supported to continue to live independently. The range of organisations included GP surgeries, supermarkets, libraries, garden centres, bus companies and many more, as well as statutory authorities.

DAAs look to raise awareness, engaging different sectors of society to create networks that would enable people to work together for dementia friendly communities that were sustainable. They also looked to put the views and opinions of people with dementia at the heart of consideration and decision making.

In response to Members questions, Paul Evans noted that:

- (i) Although some forms of dementia were hereditary, this was not so in most cases;
- (ii) There were over 100 types of dementia, including vascular. Some triggers had already been identified, but, whilst the Society spent at least £10 million each year on research, the numbers facing various forms of dementia were rising and research funding overall continued to be severely limited in comparison to that allocated to other conditions;
- (iii) One successful initiative, in Newcastle and Chester involved certain supermarkets having a number of 'no hurry' checkouts;

Councillor Mrs Vivienne Chapman welcomed the Dementia Friendly Surrey Initiative and outlined measures being developed in Surrey Heath, including developments at the Windle Valley Centre and the establishment of a Surrey Heath Partnership Board which would lead in the drive to develop a dementia friendly Borough.

Councillor Paul Deach emphasised the importance of good communications and the use of social media to get the message out.

Councillor Rodney Bates encouraged all Members to become Dementia Friends and requested further Member training on dementia.

On behalf of the Committee, the Chairman thanked Linda Cornelia and Paul Evans, encouraging them to present an update to a later meeting and to continue work with organisations in the Borough to achieve a dementia friendly community.

RESOLVED that

- (i) The presentation be noted;**
- (ii) Officers be asked to explore further training for both Members and Officers;**
- (iii) The Surrey Heath Partnership be encouraged to invite the Alzheimer's Society to make a presentation to an early future meeting;**
- (iv) Officers include an article in a future Heathscene magazine on Dementia Friendly Surrey;**
- (v) The Media Team be asked to promote Dementia Friendly Surrey on social media; and**
- (vi) The video "*Small changes help make a dementia friendly community*" be circulated to all Members.**

21/EP Camberley Care Trust

Peter Close, the Chairman of the Camberley Care Trust, reported that the Camberley Care Trust originated from a proposal in 1974, by the Minister of Camberley United Reform Church for local churches to set up a telephone help line. The vast majority of pleas for assistance involved transportation and a voluntary car service was formed to address this need. In October 1987, a decision was taken to form a charitable trust called the Camberley Care Trust.

The aim of the Trust is to enable elderly, vulnerable, disabled and needy to remain in their homes for as long as possible. As part of that thrust, the Trust decided, in 2000, to establish a Handyman Service. The car scheme was limited to Frimley and Camberley, as there were similar services elsewhere in the Borough, but the Handyman Service was available across the Borough.

The Trust were based in the Ian Goodchild Centre, opening 5 days a week, from 8.30 a.m. till 4.30 p.m., Monday to Thursday and from 8.30 a.m. till 3.30 p.m. on Fridays. The Trust had 10 trustees, including the Chairman and Treasurer, all volunteers with a range of professional qualifications and experience. It had one full time paid administrator and had recently appointed a further part-time administrator. They, in turn, were supported by volunteer 'Duty Officers'. The Trust also recently appointed a social media volunteer.

The Trust had a core of 60 drivers locally, of which up to 40 were very active. They donated their cars and time free of charge, but were encouraged to claim back mileage. There is no formal charge to clients, but they are encouraged to make a donation. Equally, there are no limits to journey distances and drivers will stay with clients if they are attending the likes of medical appointments.

The Handyman Service, the only subsidised service of its type, covers the whole of the Borough and covers minor but no less critical repairs, assisting 800+ households in 2014. A small charge is levied; £15 for the first hour, with 15 minute segments thereafter, and covers everything from changing lightbulbs to replacing tap washers or grab rails.

Mr Close noted that in 2004/05, the then Mayor, Councillor Paul Ilnicki had used part of his Mayor's Charity funds to purchase a vehicle for the Handyman Service. This year, the Council had given the Trust a grant to purchase a new vehicle.

The Chairman, on behalf of the Committee and Council, thanked Peter Close and the Camberley Care Trust, for their significant contribution in the Borough, noting that the service epitomised all that is good in Surrey Heath. He noted that the Trust had capacity and could take on minor works for the likes of community centres, and pointed Members to the Trust's Facebook site, encouraging them to visit and 'Like' the site.

RESOLVED, that the presentation be noted.

(Note: In accordance with the Council's Members Code of Conduct, Councillors declared non-pecuniary interests in relation to Camberley Care Trust as set out below:

- (a) Councillor Robin Perry as a Trustee of the Trust; and
- (b) Councillor Paul Deach, who provided media support for the Trust.

22/EP Lightwater Information for the Vulnerable and Elderly

Windsor Rackham, the Chairman of Lightwater Information for the Vulnerable and Elderly (LIVE), reported that the concept for LIVE came from the need expressed by users of the Lightwater Care car service, typically to get them to and from hospital appointments, for a much wider range of care and assistance. A proposal was developed for a drop-in service for the GU18 area to provide a signposting and connecting service for the older and vulnerable members of the community. As Lightwater Care was reluctant to expand services, the concept of LIVE was developed.

With set-up funding from Councillor Adrian Page's SCC development fund, specialist assistance from Nigel Drury and premises provided free by the Frederick's Foundation, LIVE had operated on Saturdays from 10 a.m. till Noon for 44 weeks to date, with assistance from 20 volunteers from Lightwater Village.

Issues that had some commonality include bus services, health, men's activities and new residents looking for day centre facilities. There were plans to expand the range of services and to move into other geographical areas of the Borough which lacked this form of signposting. However, this would require further infrastructure and volunteers in the areas in which the service was rolled out.

LIVE recognised the need to develop strong social media tools. Although the Frederick's Society provided accommodation, Mr Rackham asked if the Council could assist with public liability insurance and/or website design.

Members recognised that what was developing in Lightwater could be used as a template for other parts of the Borough and could form a very good foundation for a Dementia Action Alliance. The Chairman thanked Mr Rackham and LIVE for their important contribution to the community and asked officers to examine if there was any support the Council could provide, particularly in terms of public liability insurance and social media.

RESOLVED, that the presentation be noted.

Note: It was noted, for the record, Councillor Adrian Page had provided financial support to LIVE through his SCC Local Allowance. He was advised that, as his support was through his role as a County Councillor and given that the Committee was not a decision making body, it would be acceptable for him to remain in the meeting.

23/EP Committee Work Programme

The Committee agreed the work programme for the remaining meeting of the 2015/16 municipal year. It was noted that, at that meeting, the Committee would be asked to consider its work programme for the next municipal year.

Members suggested consideration of the following areas for possible future presentations:

- (i) Citizens Advice Bureau;
- (ii) Voluntary Support North Surrey;
- (iii) Basingstoke Canal;
- (iv) Watts Gallery/Chapel; and
- (v) Royal Military Academy, Sandhurst.

At its previous meeting, the Committee had noted the economic development work that was ongoing in the Borough and had agreed to seek presentations from the Bagshot, Deepcut, Frimley and Yorktown & Watchmoor Business Associations. It had also been suggested that, at such a meeting, an item in relation to the Institute of Directors could be included.

RESOLVED that

- (i) the Committee's Work Programme, as set out at Annex A to the agenda, be agreed; and**

- (ii) Members be asked to consider possible items for inclusion in the draft 2016/17 Work Programme.**

Chairman

**External Partnerships Select Committee
Work Programme 2015/16**

Date	Partners	Presenter
29 March 2016	Surrey Heath Health and Wellbeing Board	Tim Pashen
	Surrey Heath Clinical Commissioning Group	Dr Andy Brooks
	Frimley Park Hospital	Andrew Morris

Possible Items for 2016/17

- University of Surrey;
- Business Associations in the Borough and the Institute of Directors;
- Windle Valley Youth Project;
- Citizens Advice Bureau;
- Voluntary Support North Surrey;
- Basingstoke Canal;
- Watts Gallery/Chapel;
- Royal Military Academy, Sandhurst;
- Bagshot, Deepcut, Frimley and Yorktown & Watchmoor Business Associations;
and
- Institute of Directors.

Standing Responsibilities/Recurring Items

- Surrey Heath Health and Wellbeing Board;
- Surrey Police and Crime Panel; and
- Council's Crime and Disorder Function.

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Presentation – Family Support Programme

Portfolio	Regulatory
Ward(s) Affected:	n/a

Purpose

To receive presentations from the Family Support Programme.

Family Support Programme

1. In 2012 public agencies in Surrey agreed that families with multiple and complex needs were the responsibility of all agencies and that agencies needed to work together to successfully support these families. The Government's Troubled Families initiative was an opportunity to change the way services operated.
2. The Surrey Family Support Programme is designed with district and borough councils leading the local coordination. The county council provides the overall coordination to enable partners to provide much more effective local support to families, sharing common practices and working toward common goals for and with the families.
3. The Programme has the joint aims of:
 - prioritising families with greatest difficulties;
 - improving outcomes for all the vulnerable families who take part;
 - improving the quality and volume of multi-agency work, by introducing a single assessment and plan;
 - prioritising families with the greatest difficulties;
 - developing effective family support practice and a sustainable model of partnership; and
 - moving away from high cost acute services to lower cost preventative services.
4. It is estimated that, at any given time, there may be up to 7,000 families with multiple and complex needs living in Surrey. The Programme includes support for families living with domestic abuse, pre-school children, low income, offenders, mental health, unemployment, adult social care needs, families who frequently visit accident and emergency, and families at risk of homelessness.
5. Sean Rafferty, Head of Family Services, Surrey County Council will attend the meeting to give a presentation and answer Members' questions.

Proposal

6. It is proposed that the Committee receives each presentation, followed by Members' questions and discussion.

Recommendation

7. The Committee is asked to consider the presentations and consider any future steps which Members would wish to recommend to the Executive and/or Council.

Background Papers:

None

Author:

Andrew 01276 707139

Crawford

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Service Head:

Richard Payne Executive Head of Corporate

**Presentation – NHS Surrey Heath
Clinical Commissioning Group**

Portfolio	Community
Ward(s) Affected:	n/a

Purpose

To receive presentations from the NHS Surrey Heath Clinical Commissioning Group.

Surrey Heath Clinical Commissioning Group

1. NHS Surrey Heath Clinical Commissioning Group (CCG) took over responsibility for Health matters in Surrey Heath from NHS Surrey, the Primary Care Trust on 1 April 2013.
2. The CCG is fairly unique in that it is virtually coterminous with the Borough Boundaries.
3. NHS Surrey Heath Clinical Commissioning Group (CCG) is made up of the nine GP practices (10 surgeries) in Surrey Heath and Ash Vale and spends around £110m on community and hospital care.
4. The CCG's vision is to improve the health of local people by commissioning (buying) hospital and community health care to meet the needs of the population.
5. As one of the smallest CCGs in the country, serving a local population of 90,000, Surrey Heath CCG is well-placed to work closely with the community to improve health and wellbeing.
6. The practices are based in Camberley, Bagshot, Lightwater, Frimley and Ash Vale. The CCG Governing Body includes a GP from every surgery.
7. NHS Surrey Heath CCG commissions health and care services for the 90,000 local residents who are registered with the 10 GP surgeries in Camberley, Bagshot, Lightwater, Frimley and Ash Vale.
8. The CCG is based at Surrey Heath House. Its role is to identify the health needs of our population and ensure these are met by commissioning high quality and effective health and care services.
9. The Committee has received a number of presentations from the CCG and Dr Andy Brooks has agreed to provide Members with a further update.

Proposal

10. It is proposed that the Committee receives the presentation, followed by Members' questions and discussion.

Recommendation

11. The Committee is asked to consider the presentation and consider any future steps which Members would wish to recommend to the Executive and/or Council.

Background Papers:

None

Author:

Andrew 01276 707139

Crawford

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Service Head:

Richard Payne Executive Head of Corporate

Presentation – Surrey Police

Portfolio	Community
Ward(s) Affected:	n/a

Purpose

To receive a presentation from Surrey Police.

Surrey Police

1. The Committee receives regular updates from Surrey Police on community safety/crime and disorder in the Borough. The Borough Inspector will update Members based on data compiled by the Force Analysis Unit, but linking to the position on the ground in Surrey Heath.
2. The Neighbourhood Team’s priorities were to keep people safe, to be there when people needed them and the relentless pursuit of criminality.
3. The Force faced a number of challenges which were reflected in Neighbourhood Teams
4. Inspector Bob Darkens had recently been appointed as the Neighbourhood Inspector and would attend to update Member and address any questions.

Proposal

5. It is proposed that the Committee receives the presentation, followed by Members’ questions and discussion.

Recommendation

6. The Committee is asked to consider the presentation and consider any future steps which Members would wish to recommend to the Executive and/or Council.

Background Papers:

None

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Service Head:

Richard Payne Executive Head of Corporate

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Committee Work Programme

Portfolio:	Corporate
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Ward(s) Affected:	n/a
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Purpose

To consider a Committee Work Programme for the 2016/17 municipal year

Background

1. The External Partnerships Select Committee was appointed by the Council at its annual meeting on 20 May 2015 for the period 2015/16. On 18 May 2016, the Council will again be asked to appoint for the Committee for the 2016/17 municipal year.
2. Part 4 of the Constitution requires the Committee to agree a work programme for each municipal year.
3. The Committee Work Programme may develop through the forthcoming municipal year, to meet new demands and changing circumstances. The Committee will be expected to review its work programme from time to time and make minor amendments as required.

Work Programme 2016/17

4. The Committee is scheduled to meet on the following date in the 2016/17 municipal year:
 - 28 June 2016
 - 20 September 2016
 - 22 November 2016
 - 28 March 2017
5. The Committee is responsible for scrutiny of other agencies which affect the economic, social and environmental well-being of the Council's area, including the Health and Wellbeing Board and the Police and Crime Panel. It also carries out the Council's statutory crime and disorder function and will receive regular updates on community safety in the borough from the Neighbourhood Inspector.
6. The proposed work programme for 2016/17 is set out below:

Meeting Date	External Partner
28 June 2016	Voluntary Support North Surrey Citizens Advice Surrey Heath
20 September 2016	Basingstoke Canal Authority Blackwater Valley Countryside Partnership
22 November 2016	Age Concern Surrey heath, Tringhams Lunch Club
28 March 2017	Surrey heath Health and Wellbeing Board Police and Crime Panel / Crime and Disorder

7. A list of other possible items is attached at Annex A, though this is not comprehensive and only intended to be indicative of the sort of areas covered in previous years.

Proposal

8. Members are asked to agree a work programme for the 2016/17 municipal year.

Resource Implications

9. Resource implications will depend on the issues brought before the Committee. The implications both in terms of prior to/during the meeting and any resultant work will have to be assessed when individual meetings are planned and the Committee decisions are known.

Recommendation

10. The Committee is asked to consider a work programme for the 2016/17 municipal year.

Background Papers: None

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Head of Service: Richard Payne – Executive Head - Transformation

**External Partnerships Select Committee
Possible Areas of Interest**

Standing Responsibilities/Recurring Items

- Surrey Heath Health and Wellbeing Board
- Surrey Police and Crime Panel
- Crime and Disorder

Other Possible Future Items

- Accent Group
- Business Associations in the Borough
- Basingstoke Canal
- Camberley Street Angels
- Surrey Chambers of Commerce
- Collectively Camberley BID
- EM3 Local Enterprise Partnership
- Environment Agency
- Frimley Health NHS Trust
- Natural England
- Royal Military Academy, Sandhurst
- Surrey Fire and Rescue Service
- Surrey Heath Clinical Commissioning Group
- Surrey Heath Health and Wellbeing Board
- Surrey Search and Rescue
- Surrey Wildlife Trust
- Tomlinscote 6th Form/Vocational Centre
- University of Surrey
- Windle Valley Youth Project
- Your Sanctuary Domestic Abuse Service

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